

ABSTRACT, CASE STUDY AND BEST PRACTICES SUBMISSION GUIDELINES

1. INSTRUCTION AUTHORS

. Please read the following guidelines carefully before submitting your abstract:

- Abstracts can only be submitted online via provided link (<https://forms.gle/9WrfRRrGHutqK8MC8>). that obtained in NTLF website and other social media; submissions by email or any other means will not be considered.
- All abstracts must be written in English.
- It is the author's responsibility to submit a correct abstract. Any errors in spelling, grammar or scientific fact in the abstract text will be reproduced as typed by the author. Abstract titles will be subject to a spell check if the abstract is selected for presentation.

2. COPYRIGHT

NTLP 2023 reserves the right to reject or alter abstracts, Case study or Best practices based on, but not limited to, the following criteria:

- Abstracts do not comply with style guidelines, including excessive length (contributed abstract body text is limited to approximately 300 words)
- Abstracts contain inappropriate content, e.g. graph, pictures, etc.
- Abstracts fall outside of the topical scope of the meeting

3. WRITING FORMAT

Writing style Arial

- Front 11.5
- Line space 1.0

Structure

1. Authors
2. Authors affiliations
3. Presenter name
4. Presenter contacts
5. Type (research abstracts, Case study, Best Practice)
6. Mode of presentation (Oral, Poster)
7. Focus area on research area (TB sciences and COVID-19, Community TB, TB diagnostic, Zero Leprosy Road map, multi-sectoral practices (MAF-TB) and Health system strengthening)
8. Title
9. Key words (not more than 6 word)
10. Background (300 words)
11. Methodology (200 words)
12. Result/Impacts (200 word)
13. Conclusion (100 words)
14. Tables, Graph, pictures (not more 3)

4. ABSTRACT REVIEW PROCESS

An selected panel of experts will review the abstracts. Each abstract will be reviewed by at least three different reviewers.

Abstracts may be selected for

- Oral presentation
 - Poster presentation
 - Rejection
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- The first / presenting author will receive a confirmation of acceptance for oral presentation, poster presentation, or rejection, by e-mail before 1st September, 2023 via email
 - Authors of abstracts selected for an oral presentation will be informed about NTLF power point presentation type and date of the session and presentation guidelines will be provided.
 - Poster presenters will be informed about the date of the poster session and will receive guidelines for their presentation.
 - The titles of all accepted abstracts will be published in the abstract book.

Key dates

Date	Events
2nd to 30th August, 2023	Opening of Abstract submission:
30th August, 2023	Closing of Abstract submission
24 th – 25 th August 2023	Virtual meeting of Capacity building to authors on abstract, Case study and best practices writing format
30th September, 2023	Notification of acceptance:
10th October, 2023	Submission of Power Point presentation Power Point presentations submission format will be shared on acceptance

For technical questions regarding the abstract submission system, please contact the abstract support team at Abstracts should be submitted through hamimu.kigumi2@afya.go.tz and copied to allan.tarimo@afya.go.tz and robert.balama@afya.go.tz